

**Town of Rowe FY2022**  
**Board of Health**  
**Meeting Minutes for February 16, 2022**

**Present:** Board Members: Maggie Rice, Chair, Herb Butzke, Dan Poplawski and Clerk: Christine Bailey

**Call to Order:** The meeting was called to order at 6:00 PM by Maggie Rice, in person at the Town Hall

**General Business:**

- The minutes for the February 2, 2022, meeting was reviewed and approved.
- Invoices to date were reviewed and approved.
- The Annual Report was reviewed with updates and accepted with the revisions. Christine will make all updates and submit it to Janice for the February 21, 2022, deadline.
- Maggie presented and reviewed the balance of all the budget line items and revolving accounts. She would like to review and monitor these balances each month. This will allow to switch monies between line-item amounts if needed.
- Postage stamps will be need in the office and Christine proposed the purchase of 500 stamped envelopes from the USPS for \$360.00. The envelopes have forever stamps engraved on them.

**Covid Updates:** The Board reviewed the Town COVID policy. Christine will mail a copy of the policy to each of the Transfer Station employees. The Rowe School would like to hold recess without masks which allows different classes to intermingle at the playground. The Board decided to table and review this request after February vacation to make sure cases remain low or non-existent. The FRCOG nurse, Meg Ryan is still administering COVID shots if needed.

**Transfer Station:**

- The Transfer Station logs were reviewed by Dan Poplawski. Christine to post name of resident assigned to each tag that is dumping additional items.
- Maggie will follow up with Clayton Miller on the compactor bid.
- Herb will be contacting Brandon Sprague for training at the Transfer Station.
- Christine will be researching and ordering the dump tags this week.
- Jan Ameen sent an email to all towns on the balance of their RDP (Recycling Dividend Program) fund. Jan will be sending an update on the different items we can charge to this line item. Rowe's balance is \$5,644.00.
- Waste Management sent an email on the Rowe's Settlement Rebate of \$52.96 for January. The check will be mailed to each town this week.
- The town dump answering machine needs to be updated. Christine to ask Janice if the Transfer Station phone system was in the original system update. Maggie spoke with Lance about making a swipe through the dump during a large storm after their pass down to the Zoar line so the dump can remain open.

**Septic:**

- The Rowe Camp & Conference Center had the septic system pumped with a passing result.
- Daniel Timmins requested a Title 5 extension at his 3 Pelham Drive 2<sup>nd</sup> home residence until the Spring. The BOH granted an extension until May 31, 2022. Randy at FRCOG was fine with the extension.
- Christine did research on various camps in town that do not have septic and have or need a tight tank. The BOH decided to write a policy before summer. It was also discussed that residents need to apply for a weekend permit if needed. Permits can be obtained online at FRCOG.

**Water Testing:**

- The board reviewed the Housatonic Basin Monitoring Reports. The Town Hall, Rowe School and Avery Fountain all had good results. Christine to mail the reports monthly to Randy at FRCOG.

**Old Business:**

- The BOH reviewed the RN ad for posting to Indeed.com and the newspaper. The job description still needs to be updated. Dan said he remembers a more current job description and to ask Meg Ryan, interim FRCOG Nurse.

**Correspondence:**

- The Board discussed the various up-coming seminars. Due to time sensitive seminars offerings and online registration, Chris will email the group if they would like to take advantage of any.

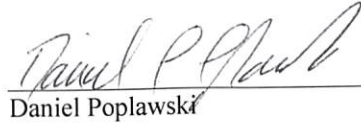
**New Business: None**

*Meeting Adjourned: 6:52 pm unanimously*

*Next meeting 3/1/2022 at 6:00 pm*

*Approved:*

  
Margaret Rice, Chair

  
Daniel Poplawski

  
Herbert Butske