



Town of Rowe
Board of Selectmen Minutes
Thursday, July 7, 2022–6:00 p.m.
Rowe Town Hall – Hearing Room 1
and Via Remote Participation

Board of Selectmen: Chair Charles Sokol, Vice-Chair Joanne Semanie
Absent: Selectman Ed Silva
Present: Executive Secretary Janice Boudreau
Audience: Fire Chief Annear, Jeff Simmons
Participating Via Remote: Rosie Gordon, Treasurer Terry Green

Call to Order: Chair Sokol called the meeting to order at 6:00 P.M.

Announcement of recording devices- One
Noteworthy Announcements- None

Appointment:

Interview Candidate for Administrative Assistant Position: Candidate cancelled the interview.

Old Business:

FY23 Appointments – Review Openings:

It was noted that the appointment for the Board of Health could not be made as a letter request is required to fill any position.

Ongoing Projects:

Policy Updates and Review:

- Police Policies Review Submissions

MOTION TO DELAY: Chair Sokol made a motion to delay approving the police policies until further review and editing. The motion, seconded by Vice-Chair Semanie, was accepted. (vote: 2-0-0)

New Business:

Water Issue Problem:

Fire Chief said there is a water problem at the Fire Dept. since the digging was made on Monday and there is leaking occurring and he was trying to obtain a plumber without success. Lynde Well Drilling came to see if they could remedy the water leaking problem. They found a leak and replaced a section of pipe, but it was noted that the leaking continued. They were scheduled to return on Monday and work with Highway Superintendent. Chief Annear would continue to contact a plumber.

Appointments:

There were several appointments that were missed at the last meeting:

MOTION TO APPOINT: Chair Sokol made a motion to appoint the following:

Assistant Town Clerk	Terry I Green
Franklin Regional Planning Board Rep. (PB)	Paul McLatchy III
Pound Keeper	Joanne Semanie

The motion, seconded Vice-Chair Semanie, was accepted. (vote 2-0-0)

There was discussion about the Council of Aging and the need for a leader to put some energy into determining direction for the group. Vice-Chair Semanie said she would speak with Town Nurse and potential services that the Town Nurse could be involved in.

Fire Dept Wages:

There were some errors in the Wage and Salary Chart that needed corrections and there was discussion about the training rate and response rate. Everyone received the same rate for response. The response rate should be hire due to the potential risk and the 24 hour on call response. In addition, senior firefighters supervise other firefighters, so therefore, should be paid at a higher rate. When responding to 911 dispatch it was decided to pay time base rate and a quarter. Chair Sokol corrected the Wage & Salary Chart figures and corrected letters that were sent to the Firefighters.

Firefighter Jeff Simmons said there were 3 fire calls this year and the number of calls has increased in number compared to next year.

Chief Annear and Jeff Simmons left the meeting at 7:05 pm.

Chair Sokol corrected the Wage and Salary Letters to Firefighters.

MOTION TO ACCEPT CORRECTIONS TO WAGE & SALARY LETTERS: Chair Sokol made a motion to accept the amended letters to Rowe firefighters as written. The motion, seconded by Vice-Chair Semanie, was accepted. (vote 2-0-0)

Warrants/Contracts:

Review Warrants FY22W26 and FY22PW26:

Vice-Chair Semanie would review when the Warrant was ready. It was not ready at the time of the meeting.

WRAP Grant MASSDOT Standard Contract:

Selectmen reviewed the MassDOT Standard Contract Form for the Winter Recovery Assistance Program to complete for the \$117,598.00 award to Rowe.

MOTION TO SIGN CONTRACT: Chair Sokol made a motion to sign the MassDOT Standard Contract Form for the Winter Recovery Assistance Program Document ID number 118350. The motion, seconded by Vice-Chair Semanie, was accepted. (vote 2-0-0)

Unforeseen Business (within preceding 48 hours):

Treasurer Terry Green presented draft schedules for the debt service of the loan requested for highway improvements.

Mail was reviewed and no action required.

Future Meetings: Next Meeting will be held on Thursday, July 21, 2022.

Adjournment:

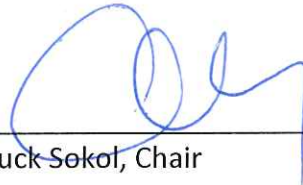
MOTION TO ADJOURN: Chair Sokol made a motion to adjourn the meeting at 7:42 p.m. The motion, seconded by Vice-Chair Semanie, was accepted. (vote: 2-0-0)

Respectfully Submitted,

Janice Boudreau, Executive Secretary

Approval Date: *JULY 21, 2022*

Approved:



Chuck Sokol, Chair

Ed Silva, Selectman



Joanne Semanie, Vice-Chair

Documents:

1. Agenda July 7, 2022
2. Board of Selectmen Minutes of June 23, 2022
3. Resume Applicant for Administrative Assistant Position
4. FY23 Appointments
5. FY23 Wage & Salary Chart
6. WRAP Contract
7. Amended Letters to firefighters with Wage and Salary Information
8. Draft Debt Service Schedules
9. Executive Secretary Updates

Mail:

1. Email re: Emergency Certification Form – M. Stinson
2. WPA Emergency Certification Form