



Town of Rowe
Board of Selectmen Minutes
Monday, April 4, 2022–6:00 p.m.
Rowe Town Hall – Hearing Room 1
and Via Remote Participation

Board of Selectmen: Chair Charles Sokol, Vice-Chair Joanne Semanie, Selectman Ed Silva
Present: Executive Secretary Janice Boudreau, Finance Committee Chair Dan Pallotta
Audience: None

Call to Order: Chair Sokol called the meeting to order at 6:00 P.M.

Announcement of recording devices- One
Noteworthy Announcements- None

Old Business:

Gracy House Situation and Security:

There was discussion about the incident at a recent Fire Department response to a smoke detector activation at the Gracy House and the destruction of the entrance door to the building. Solutions to responding to town buildings were discussed to avoid damaging property in the event of needing to gain entry. Chair Sokol agreed to remedy the situation at the Gracy House to secure the building.

Broadband Hut: There was discussion about concerns with the new monitoring system at the hut and the need to have discussion with the Fire Chief and Police Chief should an alarm be sounded and entry needed to be gained.

Warrants/Contracts:

CFA Fire Apparatus Purchase Agreement:

Fire Truck Sale: Chief Annear provided a contract for the purchase of the 2003 International Pumper Tanker since he posted on Municibid and received no bids, he contacted potential buyers and received an offer from Command Fire Apparatus (CFA) for the amount of \$67,500.00.

MOTION TO ACCEPT OFFER: Chair Sokol made a motion to accept the offer from Command Fire Apparatus for the amount of \$67,500.00 for the used 2003 International Pumper Tanker 1250/1500 Fire Apparatus. The motion, seconded by Selectman Silva, was accepted. (vote: 3-0-0)

New Business:

FY23 Budget Review:

Finance Committee Chair Dan Pallotta reported that he and the Finance Committee approved FY23 Budget items on Saturday. He spoke about a concern about having departments in control of their own legal issues and

recommended that Planning Board, Treasurer and the Board of Assessors use legal under the approval and oversight of the Board of Selectmen. He did not want to fund individual departments, rather, that the Board of Selectmen have one fund with their oversight. He also said the Finance Committee would present an article to borrow money for road repair since the cost is going up and the roads are becoming increasingly in disrepair. Also borrow to fix the tennis court and school capital requests. The Board of Selectmen would review items and discuss further.

Administrative Assistant Position:

Vice-Chair Semanie and Executive Secretary reviewed candidates for the Administrative position replacement and interviewed a candidate the prior Thursday. It was agreed that she had the most desirable office experience and had payroll experience.

MOTION TO HIRE: Following discussion, Chair Sokol made a motion to hire Debora Cavalier at Grade G Step 8 of the Wage and Salary Chart at \$23.18 per hour for 24 hours per week. The motion, seconded by Vice-Chair Semanie, was unanimously accepted. (vote: 3-0-0)

Minutes:

Board of Selectmen Minutes of March 17, 2022:

MOTION TO ACCEPT: Chair Sokol made a motion to accept the Board of Selectmen Minutes for March 17, 2022, as written. The motion, seconded by Vice-Chair Semanie, was accepted. (vote: 2-0-1) Selectman Silva abstained from the vote.

Ongoing Projects:

Policy Updates and Review:

- Police Policies Review Submissions

MOTION TO DELAY: Chair Sokol made a motion to delay approving the police policies until further review and editing. The motion, seconded by Vice-Chair Semanie, was unanimously accepted. (vote 3-0-0)

Bylaw Review:

The Mullin Rule was presented by the Planning Board when there is a public hearing of any kind allows a member to miss up to one session of a public hearing and provided they certify in writing that they have examined all evidence and listened to a recording (or read a transcript), they would be still allowed to vote on that topic. It was an issue with members missing a meeting.

MOTION TO ACCEPT: Chair Sokol made a motion to accept the request of the Planning Board that the following, known as the Mullin Rule, be added to the Annual Town Meeting Warrant:

“Section 23D: Adjudicatory hearings; attendance by municipal board, committee and commission members; voting disqualification

Section 23D. (a) Notwithstanding any general or special law to the contrary, upon municipal acceptance of this section for 1 or more types of adjudicatory hearings, a member of any municipal

board, committee or commission when holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to that member's absence from no more than a single session of the hearing at which testimony or other evidence is received. Before any such vote, the member shall certify in writing that he has examined all evidence received at the missed session, which evidence shall include an audio or video recording of the missed session or a transcript thereof. The written certification shall be part of the record of the hearing. Nothing in this section shall change, replace, negate or otherwise supersede applicable quorum requirements.

(b) By ordinance or by-law, a city or town may adopt minimum additional requirements for attendance at scheduled board, committee, and commission hearings under this section.”

The motion, seconded by Vice-Chair Semanie, was unanimously accepted. (vote: 3-0-0)

Selectboard Business:

New Business:

Municipal Capital Stabilization Fund Vote for FY23:

Board of Assessors Chair Rick Williams asked that Selectmen take their vote for the Municipal Capital Stabilization Fund appropriation for FY23. The FY22 figure is last year's figure plus 2.5%: \$211,944 x 1.025 = \$217,242.00.

MOTION TO VOTE OVERRIDE AMOUNT: Chair Sokol made a motion to set the Capital Stabilization Override Amount at \$217,242.00 for FY23. The motion, seconded by Selectman Silva, was unanimously accepted. (vote: 3-0-0)

Fire Chief Concerns:

Chair Sokol said that Fire Chief Annear requested that the town set aside land for fire training and to include a fire training facility. Following discussion, it was agreed that more information was needed.

Warrants/Contracts:

Review Warrants FY22W20 and FY21PW20:

Vice-Chair Semanie reported reviewing the Warrants and had nothing to report.

Executive Secretary/Administrative Assistant Updates:

Executive Secretary Updates:

Dam Inspections:

Executive Secretary reported that she received notice that the 5-yr Dam Inspection was required and that it was due in May. She contacted 2 companies that perform the service needed and was waiting for proposals. In the interim, she contacted Department of Conservation and Recreation Office of Dam Inspection to ask for an extension and it was approved.

Boiler Room Issues:

There was an inspection of the town boilers and the inspector recommended that CO2 devices be added to the Boiler rooms and Fire Chief agreed to install. In addition, some leaking and problems were looked at by Jamrog and further work will be required.

Citizen Comments: None

Unforeseen Business (within preceding 48 hours): None

Future Meetings: Next Meeting will be held on Thursday, April 14, 2022 at 6:00 pm.

Adjournment:


MOTION TO ADJOURN: Chair Sokol made a motion to adjourn the meeting at 7:59 p.m. The motion, seconded by Vice-Chair Semanie, was unanimously accepted. (vote: 3-0-0)

Respectfully Submitted,

Janice Boudreau, Executive Secretary

Approval Date: April 14, 2022

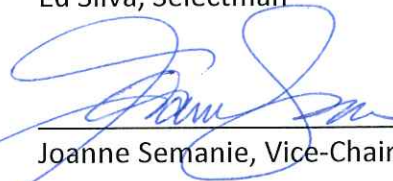
Approved:



Chuck Sokol, Chair



Ed Silva, Selectman



Joanne Semanie, Vice-Chair

Documents:

1. Agenda April 4, 2022
2. Board of Selectmen Minutes of March 17, 2022
3. Resumes of Admin Assistant Candidates
4. Gracy House email from Fire Chief
5. Planning Board Request
6. CFA Fire Apparatus Purchase Agreement
7. Executive Secretary Updates

Mail:

1. Small Bridge Inspection Report: Ford Hill Rd/Shippee Brook
2. DCR Reminder to Perform Annual EAP
3. Reminder to Conduct a Dam Safety Inspection