



Town of Rowe
Board of Selectmen Minutes
Thursday, December 9, 2021–6:00 p.m.
Rowe Town Hall – Hearing Room 1
and Via Remote Participation

Board of Selectmen: Chair Charles Sokol, Selectman Ed Silva (via Remote), Vice-Chair Joanne Semanie
Present: Executive Secretary Janice Boudreau
Audience: Fire Chief Dennis Annear, Finance Committee Chair Dan Pallotta
Rosie Gordon (via remote)

Call to Order: Chair Sokol called the meeting to order at 6:00 P.M.

Announcement of recording devices- None
Noteworthy Announcements- None

Appointment: 6:00 p.m. - Fire Chief Dennis Annear - re: Truck Bid

Fire Truck Bid:

Fire Chief Dennis Annear reported that the bidding process for the One Rapid Attack CAFS Unit built on a Ford F series chassis with a Marco Aluminum body (Bid 20211202) was completed with a single bid. Shakerley Fire Truck Sales of Clifton Park, New York offered a bid for \$320,000.00 for a 2023 chassis as they could no longer obtain a 2022 frame. Since the bid was \$20,000.00 over the price appropriated at Town Meeting, there was discussion about what to do next. Chief Annear said he had also estimated that there would be need for additional equipment as well to be installed. It was decided that Chief Annear contact Shakerley Sales and see if they would be willing to extend the proposal contract additional time to schedule a Special Town Meeting for the purpose of raising additional funds and get it in writing.

Dan Pallotta left the meeting at 6:20 p.m.

Wage & Salary Schedule:

Chief Annear presented Wage & Salary information for the Fire Department positions for the Board to review.

Truck at Fire Dept:

Vice-Chair Semanie asked about the Ford Explorer that was in the Fire Dept. lot and Chief Annear said that it was going to be removed by a wrecker.

Annual Grant:

Chief Annear presented paperwork to apply for an annual grant for \$2500.00 from Dept. of Homeland Security, Federal Emergency Management Agency (FEMA) which will purchase equipment to improve communication on the emergency scenes.

MOTION TO APPROVE AND SIGN: Chair Sokol made a motion to sign the Dept. of Homeland Security Federal Emergency Management Agency grant for the amount of \$2500.00. The motion was seconded by Vice-Chair Semanie.

Roll Call vote: Chair Sokol: Yes Selectman Silva: Yes Vice-Chair Semanie: Yes

Minutes:

1. Board of Selectmen Minutes of November 16, 2021:

MOTION TO ACCEPT: Chair Sokol made a motion to accept the Board of Selectmen Minutes for November 16, 2021 as amended. The motion, seconded by Vice-Chair Semanie, was accepted.

Roll Call vote: Chair Sokol: Yes Selectman Silva: Abstain Vice-Chair Semanie: Yes (vote: 2-0-0)

2. Board of Selectmen Minutes of November 23, 2021:

MOTION TO ACCEPT: Chair Sokol made a motion to accept the Board of Selectmen Minutes for November 23, 2021 as written. The motion was seconded by Vice-Chair Semanie.

Roll Call vote: Chair Sokol: Yes Selectman Silva: Yes Vice-Chair Semanie: Yes (vote: 3-0-0)

Ongoing Projects:

Policy Updates and Review:

Police Policies Review Submissions:

MOTION TO DELAY: Chair Sokol made a motion to approving the police policies until further review and editing. The motion, seconded by Selectmen Silva, was unanimously accepted.

Roll Call vote: Chair Sokol: Yes Selectman Silva: Yes Vice-Chair Semanie: Yes (vote: 3-0-0)

Bylaw Review: Tabled until a later date

Selectboard Business:

New Business:

Appointment to Zoning Board of Appeals:

Executive Secretary said that Jay Williams did not accept the position on the Zoning Board of Appeals and Kim Gabert was recommended for the appointment who was willing to serve.

MOTION TO APPOINT: Chair Sokol made a motion to appoint Kim Gabert to serve on the Zoning Board of Appeals. The motion, seconded by Vice-Chair Semanie, was unanimously accepted.

Roll Call vote: Chair Sokol: Yes Selectman Silva: Yes Vice-Chair Semanie: Yes (vote: 3-0-0)

Conflict of Interest Request- Conlon:

Dave Conlon requested the Board approve him to hold more than one appointed position with the town as part of the Mohawk Trail Regional School System to comply with the MA Conflict of Interest Law.

MOTION TO ALLOW: Chair Sokol made a motion to allow David Conlon hold 2 positions under MGL c.268 §20 or 'Tiny Town Exemption' as part of the Mohawk Trail Regional School System. The motion was seconded by Vice-Chair Semanie.

Roll Call vote: Chair Sokol: Yes Selectman Silva: Yes Vice-Chair Semanie: Yes (vote: 3-0-0)

Old Business:

Custodian Issue:

Executive Secretary said that the custodian appointed had a health issue that prevented lifting more than 15 pounds. Since the job description indicates having the ability to lift greater than 40 pounds, it was mutually agreed that it would be best not to accept the position. She recommended Hailey Larned as a close second for the position.

MOTION TO APPOINT: Chair Sokol made a motion to appoint Kim Gabert to the position of Zoning Board of Appeals member. The motion was seconded by Vice-Chair Semanie.

Roll Call vote: Chair Sokol: Yes Selectman Silva: Yes Vice-Chair Semanie: Yes (vote: 3-0-0)

Warrants/Contracts:

Review Warrants FY22W12 and FY21PW12:

Vice-Chair Semanie reviewed Warrants with nothing to report.

Contract MassWorks – Yankee Road Roadway Reconstruction Project:

Executive Secretary presented the contract for the Yankee Road Reconstruction Project from MassWorks for \$600,000.00. She also said that additional funds would most likely be necessary to complete the project and that it needed to in the budget in order to accept the grant.

MOTION TO ACCEPT THE CONTRACT: Chair Sokol made a motion to sign the Executive Office of Housing and Economic Development MassWorks Infrastructure Program Contract ID # 20MWIPROWEYANKEEROAD. The motion was seconded by Selectman Silva.

Roll Call vote: Chair Sokol: Yes Selectman Silva: Yes Vice-Chair Semanie: Yes (vote: 3-0-0)

MTWP Grant for FY2022:

Executive Secretary presented the Mohawk Trail Woodlands Partnership Grant from the Park Commission who applied for the grant of \$20,000.00 to continue the work that was identified on a prior grant through the Executive Office of Energy and Environmental Affairs.

MOTION TO ACCEPT THE CONTRACT: Chair Sokol made a motion to sign the Executive Office of Energy and Environmental Affairs for \$20,000.00 for the Park Commission to complete the work started from the Mohawk Trail Woodlands Partnership Study Contract ID # ENV22 DCS 04. The motion was seconded by Selectman Silva.

Roll Call vote: Chair Sokol: Yes Selectman Silva: Yes Vice-Chair Semanie: Yes (vote: 3-0-0)

Executive Secretary/Administrative Assistant Updates:

Executive Secretary Updates:

Zoning Board of Appeals Hearing:

Executive Secretary reported on the details administrative office completed to comply with requirements for the Zoning Board of Appeals to support their efforts for the January 3, 2022 Hearing. There was discussion about safely conducting the meeting due to Covid-19 restrictions for in-person meetings and managing the remote participation piece. Chair Sokol agreed to assist with the remote needs.

Wage & Salary Chart:

Executive Secretary would work on updating each position that the Board has oversight to assign a designation based on the Wage & Salary Chart for FY23 and it was decided to put on the agenda for each meeting.

Future Meetings

The next meeting would be January 6, 2022 and Finance Committee Budget Hearing on January 25, 2022 both at 6:00 pm.

Adjournment:

MOTION TO ADJOURN: Chair Sokol made a motion to adjourn the meeting at 7:31 p.m. The motion was seconded by Vice-Chair Semanie.

Respectfully Submitted,

Janice Boudreau, Executive Secretary

Approval Date:

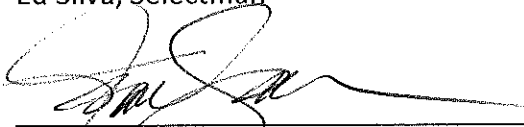
Approved: *JANUARY 6, 2022*



Chuck Sokol, Chair



Ed Silva, Selectman



Joanne Semanie, Vice-Chair

Documents:

1. Agenda December 9, 2021
2. General Information Form – Bid Shakerley Truck Sales
3. Proposal Letter – Shakerley Truck Sales
4. Bid Bond- Shakerley Truck Sales
5. Board of Selectmen Minutes of November 16, 2021
6. Board of Selectmen Minutes of November 23, 2021
7. Police Policies
8. Executive Secretary Updates

Mail:

1. Lucas Environmental- Request for Comments
2. Letter Conlon Request re: 'Tiny Town Exemption' (MGL c 268A, §20)