



Town of Rowe
Board of Selectmen Minutes
Tuesday, March 24, 2020 –4:00 p.m.
VIA TELECONFERENCE

This meeting will be held via video conference, consistent with Gov. Baker's temporary modifications to Open Meeting Law.

Meeting Host: zoom.us
Meeting ID: 288-065-7034
URL: <https://zoom.us/j/2880657034>

Call to Order: The meeting was called to order by Chair Sokol at 4:02 p.m. via remote participation.

Roll call vote to call to order:

Chair Sokol: Yes

Selectman Silva: Yes

Announcement of recording devices: None

Present: Chair Chuck Sokol, Ed Silva, Selectman and Executive Secretary Janice Boudreau

Absent: Vice-Chair Morse

Audience: Board of Health: Chair Maggie Rice, Clerk Joanne Semanie, Nurse Sheila Litchfield

Administrative Assistant: Paul McLatchy III

Citizens: Ben Werner, Rowe Camp and Conference Center Director

I. Selectboard Business

New Business

1. Meet with Board of Health following Dept. of Health weekly conference call re: COVID-19 Virus Outbreak

Following the Teleconference with updates from the MA Dept. of Public Health, there was discussion about the following items related to the Covid-19 Outbreak:

Park Changes: Board of Health Chair Maggie Rice said that the Park Manager requested that the public restrooms be closed by the town until further notice due to the inability of the Park Ranger to maintain healthy cleaning practices. Following discussion, it was decided to close the restrooms.

Neighbor to Neighbor Program: Chair Rice said that she had spoken with Robin Booth, a former nurse, who was interested in helping to coordinate an effort to get food and medicines to the elderly and people in need. Maggie reported speaking with Robin about screening the volunteers that had contacted Town Hall offering aid to those in need. Working with Town Nurse Sheila Litchfield, they will discuss the needs of individuals in

town and that there might be reimbursement for volunteers through MEMA, so they should track their time and mileage.

EMD Discussion: There was discussion about the recent resignation of the Emergency Management Director (EMD) effective April 1, 2020. It was noted that the EMD had been invited to the Covid-19 group meetings. Sheila Litchfield explained that there should be a Local Key Group comprised of the EMD, a Selectmen Member, Fire Chief, Police Chief and a representative from the Board of Health to set emergency procedures. A Board of Health member Herb Butzke said he was interested in the position. Ms. Litchfield explained that a State Emergency Management Plan or (SEMP) needed regular updating and the EMD would need to complete the Incident Command System (ICS) training requirements.

COVID-19 Case Management: Nurse Litchfield explained the Covid-19 reporting and that if and when a positive case occurred in Rowe that the Board of Selectmen would be notified. She further explained the reporting necessary to follow up with individuals testing positive for the virus.

Town Hall Sanitation: It was reported that the Custodian for Town Hall was spending additional time and effort cleaning and properly sanitizing according to CDC standards outlined in their messages.

Motion to Allow Additional Time: Chair Sokol made a motion to allow Danielle Larned to track and submit timesheets for up to 5 additional hours during this time. The motion was seconded by Selectman Silva.

Roll call vote on the motion:

Chair Sokol: Yes

Selectman Silva: Yes

The motion passed 2/0/0

- II. Unforeseen Business (within preceding 48 hours)
- III. Adjournment 4:30 PM or thereabout

Motion to Adjourn: Chair Sokol made a motion to adjourn the meeting at 5:08 p.m. The motion was seconded by Selectman Silva.

Roll call vote on the motion:

Chair Sokol: Yes

Selectman Silva: Yes

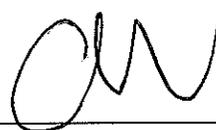
The motion passed 2/0/0

Respectfully Submitted,

Janice Boudreau, Executive Secretary

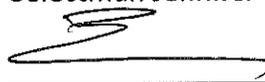
Approval Date: April 4, 2020

Approved:



Chuck Sokol, Chair

Selectman Jennifer Morse, Vice-Chair



Selectman Ed Silva

Documents:

Agenda 03/24/2020