

Approved 26 June 2019  
[Handwritten signatures: David Roberson, Robin Reed, Doug Wilson]

**Rowe Planning Board**

**Minutes of the May 1, 2019 meeting**

The meeting was called to order by Chairman David Roberson at 6:14 p.m. in the Assessors' room

Present: David Roberson, Doug Wilson, Robin Reed, Dan Burke

Absent: Jodi Brown

The minutes of the March 20, 2019 meeting were approved unanimously.

David reported that he had met with the Selectmen and Finance committee regarding the new fiscal year budget, but that most of the Planning Board's budget requests were subsequently denied in an email from Finance Committee member Paul McLatchy III.

David updated the board on the status of the Sherman property on Hazelton Road; there will be a meeting at the property with representatives from the Selectmen, Board of Health, and Conservation Commission on May 3<sup>rd</sup> at 1:00.

David updated the board on the status of the unpermitted short-term rental at Pelham Lake Drive. On the advice of Attorney Donna MacNicol, David will ask the building inspector to send a letter to the property owners.

David reported on his further communication with Donna MacNicol concerning possibly adding an alternate member to the board. This would be a zoning ordinance change and would require a public hearing and Town Meeting vote. He had also discussed with her the issue of establishing fees for things like permit applications. She recommended that we have fees for every application, but that it is a complex matter that would require that the board estimate the actual costs of the application, including for legal consultation.

David reported that Donna also strongly recommended that the board consider approaching bylaw revisions at few at a time and determine which are most important, rather than attempt a comprehensive, all-at-once revision of the entire zoning bylaws.

The next meeting was set for Wednesday, June 5, 2019 at 6:00 p.m.

The meeting was adjourned at 7:40 p.m.

*Respectfully submitted by David Roberson*