

Town of Rowe - FY 2015
Board of Selectmen – Minutes
Wednesday December 17, 2014 – 3:00 pm
Rowe Town Hall

Call to Order: The meeting was called to order by Chair Wilson at 3:00 pm.

Present: Chair Wilson and Vice-Chair Susan Gleason, Selectman Quist and Administrative Clerk Janice Boudreau

Audience: Lisa Danek-Burke, Loretta Dionne, Ed Grinnell, Robin Reed

Minutes

Minutes of December 3, 2014: Following review, Chair Wilson made a motion to accept the Minutes of December 3, 2014 with corrections. The motion, seconded by Selectman Quist, was unanimously accepted. (3/0/0)

Old Business

1. Discuss Position of Facilities Manager: Chair Wilson asked for feedback about hiring a Facilities Manager. Vice-Chair Gleason discussed generators and the investigation of the emergency electrical process for all town buildings in the municipal center not only for pumping water but also because of the labor intensive method by which the current Highway Department's generator is set up. This could potentially be designated to a building manager's potential leadership. Walt Quist agreed to present a job description draft in January.
2. Update Server Issues: Chair Wilson reported meeting with IT Consultant Joel Mollison to discuss the details about upgrading the servers. He reported one server does not work and of the other working servers, one is nearly full and one is only partially full. He would like to clean up the system and organize it more efficiently. The work is planned to occur on January 15th and 16th following the completion of the Warrants.
3. Animal Control Officer: Animal Control Officer Ed Grinnell reported that he had taken 2 dogs from a Rowe household because of neglect and then brought them to the Regional Animal Shelter. He recommended filing charges against the citizens for animal cruelty which is a felony. He explained the process of filing charges and required documentation.

Motion to Send Letter: Vice-Chair Gleason made a motion to send a registered letter to the household that had neglected their pets. It would inform them that due to neglect the Animal Control Officer had brought them to the Regional Animal Shelter and would file charges for animal cruelty unless they agreed to give up the animals for adoption. The motion, seconded by Selectman Quist, was unanimously accepted. (3/0/0)

4. BOS Budget: Budget items that are overseen by the Select Board were reviewed and discussed. Included in the discussion were maintenance repairs needed and increasing Police hours .

5. Jenn Morse Fire Department Work: Chair Wilson reported that ask Fin Com for a Reserve Fund Transfer to fund the unanticipated work performed by Jenn Morse to bring the Fire Department records up to date.

Motion to Fund Administrative Clerk: Chair Wilson made a motion to ask Finance Committee for a Reserve Fund Transfer to fund the position of Fire Department Administrative Clerk for the amount of \$500.00. The motion, seconded by Selectman Quist, was unanimously accepted. (3/0/0)

6. Draft Report from Joe Maruca: Selectman Quist reported Joe Maruca of MA Volunteer Call Firefighters has completed a draft report asked Select Board Members to review his recommendations following his meetings with the Rowe Fire Dept. and prepare to discuss at next Select Board meeting.

New Business

1. Canopy for P.O. Boxes: Chair Wilson spoke about a request for a canopy since the Post Office boxes are freezing. It was agreed to obtain an estimate for construction of a canopy to structures and make a decision if it was affordable.

2. W MA Law Enforcement Mutual Aid Agreement : Police Chief Julie Shippee presented a Mutual Aid Agreement so Police from one jurisdiction could act fully in another jurisdiction could act fully if there is a Mutual Agreement is in place.

Motion to Sign: Following review, Chair Wilson made a motion to sign the 'Western MA Law Enforcement Mutual Aid Agreement for Police Department in Rowe. The motion, seconded by Vice-Chair Gleason, was unanimously accepted. (3/0/0)

3. Discuss Rowe Rejoining Mohawk: School Committee Chair Lisa Danek Burke discussed the 8-Town Tuition Agreement with Mohawk Trail Regional School District that originated in 1982. Since the State tuition calculation the formula has changed, meetings have taken place to look at the 8 member town regional agreement. They have invited Rowe to participate and asked whether Rowe would consider joining the 8 Member town district for the 7 to 12 grades. In Rowe it would require a Rowe Town Meeting vote and a by-law change to join the District for the 7-12 grades. The 8 member Towns would vote to have Rowe join the district to become a voting member. School Committee Chair Burke said she would hold a public meeting in January to explain details to citizens.

4. Motor Vehicles Refund: Tax Collector presented two requests for motor vehicle refunds.

Motion to Sign Motor Vehicle Refund: Chair Wilson made a motion to accept the request for motor vehicle refund for Virginia Gabert for the amount of \$12.19 and Florence Veber for the amount of \$45.42. The motion, seconded by Vice-Chair Gleason, was unanimously accepted. (3/0/0)

5. Details Regarding STM: Chair Wilson explained that she had spoken with MA Dept. of Revenue (DOR) and they confirmed that if the error is a vendor error and not budgeted, a prior year bill needs a nine-tenths vote, if the error was not budgeted and a Town error, a majority

vote is required. She confirmed that the bill regarding the school generator had not come to the attention of the Administrative Clerk until October and, therefore, was not in time for being paid from the prior year.

Review Warrant : FY15W13 and FY15PW13

Audience of Citizens: None

Adjournment:

Seeing no further business, Chair Wilson made a motion to adjourn the Meeting at 5:32 p.m. The motion, seconded by Vice-Chair Gleason, was unanimously accepted. (3/0/0)

Respectfully Submitted,

December 31, 2014

Janice Boudreau

Approval Date:

Approved:


Marilyn Wilson, Chair


Susan Gleason, Vice-Chair


Walter J. Quist, Selectman

Attachments:

- Agenda 12/17/14
- Town of Rowe Motor Vehicle Refunds Report
- W MA Law Enforcement Mutual Aid Agreement
- Projected Assessments if Rowe were a Member of Mohawk at the Secondary Level (7 pgs.)