

**Town of Rowe - FY 2015**  
**Board of Selectmen – Minutes**  
**Wednesday, November 5, 2014 - 3:00 pm**  
**Rowe Town Hall**

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**Call to Order:** The meeting was called to order by Chair Wilson at 3:00 pm.

**Present:** Chair Wilson and Vice-Chair Susan Gleason, Walt Quist and Administrative Clerk Janice Boudreau.

**Audience:** Rosie Gordon, Ed Grinnell, Ray Wilson, Wayne Zavotka

### Old Business

1. Discuss Town Hall Maintenance Issues: Chair Wilson discussed the Town Hall maintenance issues that needed attention including window cleaning, ceiling tiles in the fitness room and the entrance door problems. She indicated that there was no money to fund the window cleaning and that it needed to be in the budget for next year. The ceiling tiles would need to be fully replaced and there are no replacement tiles found in storage. Chair Wilson said Steve Crowningshield agreed to provide an estimate for the entrance door repair.

### New Business

1. Meeting With Animal Control Officer: Ed Grinnell spoke to the Select Board about equipment that would be helpful to have to perform duties and procedure for abandoned animals. He stated that it is illegal to return unlicensed and unvaccinated dogs back to their owner. He completed paperwork and asked about the \$500.00 stipend that had been previously agreed upon. Chair Wilson said she would look into the matter. In addition, he offered to represent Rowe in any issues resulting with a court appearance.

*WJ* *mu* **Motion to Appoint :** Chair Wilson made a motion to nominate Ed Grinnell as the ~~Nomination~~ <sup>*mu*</sup> of Inspector of Domestic Animals for Rabies for Rowe. The motion, seconded by Walt Quist, was unanimously accepted. (3/0/0)

1. Meeting With Finance Committee to Discuss FY16 Budget Preparations: Finance Committee met the Select Board to discuss the FY17 Budget process. There was discussion about Finance Committee speaking about the future should there be a significant financial change in Rowe and how to plan for that. It was agreed to have a strategy in place for change. It was agreed to have a brainstorming session with broad community involvement to discuss ideas.

3. Review Council on Aging Standard Contract: Select Board reviewed Standard MA Contract Form for the Council on Aging.

**Motion to Sign Council on Aging Contract:** Following review, Chair Wilson made a motion to sign the Standard Contract Form for the Commonwealth of MA for the Council on Aging FY15 Budget. The motion, seconded by Vice-Chair Gleason, was unanimously accepted. *nw*

4. Sign Building Code Enforcement Official Certification Form: Select Board reviewed a request from the MA Department of Public Safety requesting formal Certification to appoint James Cerone as Building Inspector for the Town of Rowe.

**Motion to Sign Form:** Chair Wilson made a motion to sign the Certification of James Cerone as the Local Building Inspector. The motion, seconded by Vice-Chair Gleason, was unanimously accepted. (3/0/0)

5. Vote To Renew Rowe School Building Committee Until March 2015: Select Board Members reviewed a letter from the School Building Committee (SBC) requesting their appointment be renewed beyond December 2014 until March 2015 due to the work still needed.

**Motion to Renew the School Building Committee:** Chair Wilson made a motion that the School Building Committee (SBC) appointments be renewed beyond December 2014 until March 2015 due to the work needed. The motion, seconded by Walt Quist, was unanimously accepted. (3/0/0)

6. Create Municipal Custodian Position: Chair Wilson is proposing we appoint a part-time facilities manager to pay attention to town buildings and cyclical maintenance and that someone could pursue grants available to help fund the position. It was agreed to discuss further at a later date.

7. Tunnel Bridge Work: Chair Wilson reported speaking with David Nagy Vice-President of Pan Am Railroad Safety Division and stated she that had sent him photographs showing the work remaining that needed attention. He agreed to look into it.

8. SAM.Gov: Chair Wilson looked into the Federal Grant Registration process that needs to be accomplished in order to apply for Federal Grant Funding at SAM.gov website. Chair Wilson said it was a lengthy process and would need some time to do. It was agreed to work on the matter.

Review Warrant : FY15W10 and FY15PW10 were reviewed

Audience of Citizens: None

**Adjournment:**

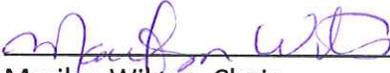
Seeing no further business, Chair Wilson made a motion to adjourn the Meeting at 4:40 p.m. The motion, seconded by Selectman Quist, was accepted. (3/0/0)

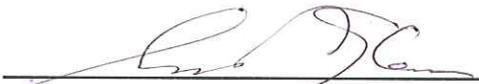


Respectfully Submitted,

Janice Boudreau

Approval Date: NOVEMBER 19, 2014

Approved:   
Marilyn Wilson, Chair

  
Susan Gleason, Vice-Chair

  
Walter J. Quist, Selectman

**Attachments:**

- Agenda 11/05/14
- Letter from SBC Chair Zavotka
- MA Dept. of Public Safety Building Code Enforcement Official Certification
- MA Standard Contract Council on Aging FY15