

**Town of Rowe - FY 2015**  
**Board of Selectmen – Minutes**  
**Wednesday, August 13, 2014 - 3:00 pm**  
**Rowe Town Hall**

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**Call to Order:** The meeting was called to order by Chair Wilson at 3:00 pm.

**Present:** Chair Wilson and Vice-Chair Susan Gleason, Selectman Walt Quist and Administrative Clerk Janice Boudreau

**Audience:** Jodi Brown, Rosie Gordon, Betty Lenth, Gail May, Lesley McLatchy, Paul McLatchy Jr., Jenn Morse, Buster Reed, Christine Tower

### **New Business**

1. Sign Warrant for State Primary Election: Select Board Members reviewed the Warrant for State Primary Election.

**Motion to Sign Warrant:** Chair Wilson made a motion to approve the Warrant for the State Primary Election. The motion, seconded by Vice-Chair Gleason, was unanimously accepted. (3/0/0)

2. **Letter Request:** A Refuse Garden employee asked to have a letter signed by the Select Board verifying that it was acceptable to process surplus discarded Fire Department gear and equipment. Following discussion, it was agreed to sign a letter agreeing to allow the processing.

### **Old Business:**

1. Fire Department

- a. **Recommendations from MA Volunteer Fire Dept. Association:** Selectman Quist reported speaking with Joe Muruca from the MA Volunteer Fire Dept. Association who offered to provide an objective assessment of the Fire Dept. for the Town for the reimbursement of mileage.
- b. **Recommendations for Training and Safety from the Department of Fire Services:** Selectman Quist reported discussing recommendations from the State Fire Marshall's Office with Chief McLatchy for training that is required and recommended for the Dept.

**Motion to Invite Mr. Muruca:** Chair Wilson made a motion to have Joe Muruca from the MA Volunteer Fire Dept. Association assess the Rowe Fire Dept. and make recommendations for the cost of coverage his mileage. The motion, seconded by Selectman Quist, was unanimously accepted. (3/0/0)

2. Restoration Plan at School: Chair Wilson said there was a Wetlands Violation at the school building site reported by the Conservation Commission and that the Department of Environmental Protection had made recommendations for remediation. The violation was due to the extreme weather conditions in the Spring and Summer. John Lawlor , Superintendent, MacMillin Company , accepted the responsibility for the violation and said that erosion

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controls were in place and MacMillin would pay for the remediation. Vice-Chair Gleason said she would like to have that in writing and it was agreed to obtain written acknowledgement.

3. Personnel Policy Manual: Chair Wilson suggested a working meeting to address Personnel Policy issues. Following discussion, it was agreed to have Dept. heads with hiring authority be contacted to discuss in depth with them policies in the near future.

4. Kayakers on Depot St. Bridge: Chair Wilson reported speaking with Police Chief about problems with kayakers not associated with private companies causing parking problems clogging roads making them impassible. Following discussion, it was agreed to make up additional signage and that violators will be towed.

5. National Grid Weather Station Decision: Following discussion, it was agreed to allow National Grid to install a weather station to collect weather data in Rowe if the school would be agreeable to cleaning the collector and it could be added to the science curriculum.

6. Keys to Rowe Elementary School: Vice-Chair Gleason stressed that the Police and Fire Departments have keys and access to the school. It was reported that an orientation would be taking place prior to the start of school.

7. First Responders: Chair Wilson clarified that a First Responder could respond to an emergency medical situation without being a member of the Fire Department.

8. Maintenance Town Buildings: Chair Wilson reported about some maintenance issues in Town Hall and Gracy House. Select Board Administrative Clerk reported that Steve Crowningshield had been contacted and he would take care of the Gracy House issues. Chair Wilson said she would speak with Town Hall Custodian to discuss remedying the ant and wasp problems. Chair Wilson spoke of the need to get young people involved in the Gracy House and that the building was available for community use.

Audience:

- Gail May asked to qualify that First Responder be covered under Town insurance and associated with a particular Town Department. Vice-Chair Gleason explained the 'Good Samaritan' Law.
- Christine Tower explained that she had a weather station on her property at the end of their road
- Paul McLatchy Jr. asked whether the Select Board had any replacement selected for him to turn over his materials to. Chair Wilson said he has a Deputy Chief and should hand over materials to him.
- Rosy Gordon asked about some shingles at the school and who was responsible for paying for the remediation of the soil erosion at the school
- Betty Lenth asked about whether she could learn about burglary incidences and about the condition of the Town Gazebo

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Warrants: FY15W04 and FY15PW04 were reviewed and signed

**Adjournment:**

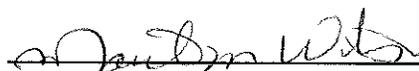
Seeing no further business, Chair Wilson made a motion to adjourn the Meeting at 5:03 p.m. The motion, seconded by Vice-Chair Gleason, was unanimously accepted.

Respectfully Submitted,

Janice Boudreau

Approval Date: September 5, 2014

Approved:

  
Marilyn Wilson, Chair

  
Susan Gleason, Vice-Chair

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Walt Quist, Selectman

**Attachments:**

- Agenda 08/13/14
- Letter to Refuse Garden Employee