

**Town of Rowe – FY2013**  
**Board of Selectmen – Minutes**  
**Tuesday, September 18, 2012 – 5:00pm**  
**Rowe Town Hall**

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**Call to Order:** The meeting was called to order by Chairman Abbott at 5:09pm.

**Present:** Chairman Noel Abbott, Vice Chairman Paul McLatchy III, and Selectman Marilyn Wilson

**Also Present:** Rep. Paul Mark

**Welcome:** Rep. Mark, who had held office hours at our town hall this afternoon, was welcomed to the Selectboard meeting. He will be holding office hours in Rowe two times per year from 4:30 to 6:00pm on a day that the Selectboard meets. This afternoon was his first session.

**Audience:** Due to time constraints (Special Town Meeting at 6:30pm) the Audience of Citizens comment session was deferred to the end of the meeting, as time permits.

**Town Clerk Conference:** Jenn Morse informed the Board that she will be attending a conference in Hancock on Thursday where the following will be discussed: Open Meeting Law, Conflict of Interest, and the state's VRIS (voter registration) system.

**Roles and Responsibilities:** Chairman Abbott stated that he believes legal determination of the roles and responsibilities concerning the burned out school site and the disposition of insurance funds is needed; i.e., are they under the purview of the Board of Selectmen or the School Committee? To that end he asked for permission to get this determination from town counsel. Following lengthy discussion it was agreed that Chairman Abbott would obtain answers to both items from town counsel.

**Newell Report on the Corollary Agreement:** Per the request of Chairman Abbott, Ms. Miller has put Mr. Newell's detailed report on the Corollary Agreement (part of the Mohawk Regional School District Agreement) on the town's website.

**Mark Abrahams Report on Tuition Rates:** The Mohawk School Committee hired Mark Abrahams, CPA, to do an in-depth study of the tuition rates charged by Mohawk. Chairman Abbott stated that the report does not consider the legal aspects surrounding the determination of Rowe's tuition rate; but rather the accounting method Mr. Abrahams recommends be used to determine the rate. The report was disseminated to Selectboard members who will review the report for discussion at the next board meeting on September 25<sup>th</sup>.

**School Fire Update:** The Selectboard and School Committee will meet jointly next week on Thursday, September 27<sup>th</sup> at 6pm at Rowe Camp & Conference Center. Ms. Miller reported that Tom Donaldson, MIIA insurance adjuster, will attend the meeting and present the final report on the school fire. Roles and responsibilities of the two boards and next steps to be taken will also be discussed. [The conference center seats approximately 90.]

**Administrative Assistance for Fire Matter:** Deferred pending discussions with School Committee mentioned above.

**Fire Chief's Report on School Fire:** Selectman Wilson asked about the status of this report. Selectman McLatchy stated he will remind the Fire Chief that the Selectboard is waiting for a copy of the report.

**Donelson Letter re School:** Deferred to Sept. 25<sup>th</sup> meeting.

**Response to Heath BOS Letter:** Chairman Abbott presented for review a draft response to the Heath Board of Selectmen thanking them for their letter and for their offer to open their school to Rowe students. The Selectboard unanimously (3/0/0) approved and signed the letter which indicates that Heath's offer will be considered as an option when considering all options.

**Harpers Payroll Service:** An employee in-service session will be held tomorrow morning at 10am at the Town Hall. All employees have been invited. Harpers Senior Customer Service Representative Heidi Christen will discuss the Employee Self-Serve feature that allows employees to view their pay history and their individual set-ups (deductions, exemptions, contact information, etc.). This is a view only feature.

**Cash Reconciliations:** Selectman Wilson had suggested at last week's meeting that perhaps our accountant Frank Dudek could complete the FY2012 treasurer's cash reconciliations. Bob Dean, FRCOG Regional Services Director, stated that this would not be in line with Mr. Dudek's accounting responsibilities. Selectman Wilson will contact Joe Boudreau at the DOR to see if they DOR will come and train Sandy Daviau to perform the cash reconciliations.

**Minutes:** The following action was taken on meeting minutes:

- **August 15<sup>th</sup>:** Unanimously (3/0/0) approved as amended.
- **August 17<sup>th</sup>:** Unanimously (3/0/0) approved as written.
- **August 20<sup>th</sup>:** Unanimously (3/0/0) approved as written.

Final versions will be printed for signatures. Selectman Wilson will forward electronic version of the **September 4<sup>th</sup>** meeting minutes to everyone for review at the next meeting.

**Audience of Citizens:** Jack Packard, Energy Committee Chair, reminded the Selectboard that during the Siemens project at Rowe School Fred Dupere, town counsel for the School Committee, issued a determination that the project and all contracts fell under the purview of the Board of Selectmen.

**Adjournment:** The Selectboard voted unanimously (3/0/0) to adjourn their meeting at 6:07pm.

Respectfully submitted,

Ellen B. Miller  
Town Coordinator

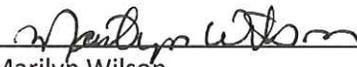
Approved:



Noel R. Abbott, Chairman



Paul McLatchy III, Vice Chairman



Marilyn Wilson

*Sept 25, 2012*

Date Approved

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**Attachments:**

- Agenda
- Newell Report on the Corollary Agreement
- Response to Heath Board of Selectmen