

Town of Rowe – FY2012  
Board of Selectmen - Minutes  
Wednesday, March 28, 2012 – 7:00pm  
Rowe Town Hall

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**Call to Order:** The meeting was called to order by Chairman Abbott at 6:08pm.

**Present:** Chairman Noel Abbott and Selectman Bob Clancy

**Absent:** Paul McLatchy III

**Berkshire Pentathlon:** Mike McCusker came to the town hall hoping to meet with Police Chief Dandeneau about this Saturday's event, which has the bike portion of the event in Rowe from about 11am to 12:30pm. The event is a fund raiser for the Franklin Land Trust and the Highlands Communities Initiative. Mr. McCusker did invite those present to attend the pasta and pizza dinner tomorrow evening at the Warfield House.

**School Window Project:** Bill Loomis attended the meeting to discuss the school window project. Funds (\$119,500) have been earmarked in the CIP for window replacement at the school in FY2013. If the school applies to MSBA for partial funding (37%), then the town needs to first appropriate funds to have a feasibility study done and the schematic design prepared. Bob Clancy will contact Katie Timmons at MSBA to confirm the process and to get a ballpark figure on the cost of a feasibility study/schematic design. Chair Abbott will email Joanne Blier that we are still researching the matter.

**School Paving Project:** \$60K was appropriated at FY2012 ATM for this project. Joanne Blier has prepared the bid package, but it has not been published yet. There was discussion of deferring project until next year; however, it was agreed to move forward and bid the project. The contract will be signed by both the Selectboard and the School Committee. It was agreed that the bid opening should be held the morning of May 8<sup>th</sup>, and the School Committee can award at their meeting that evening. The Selectboard can be present to approve/sign off also. Chair Abbott will draft an email to Joanne Blier concerning the matter.

**Police Training:** Chair Abbott reported that Julie Shippee is planning on taking MS Word and Excel training.

**PWS Upgrade:** Ms. Miller reported that the distribution map has been completed and submitted to Berkshire Enviro Labs. They will formally submit it to the DEP. The project is complete.

**Audit:** Chair Abbott reported that Ms. Sarnelli will be ready to present her report on April 11<sup>th</sup>. Chair Abbott stated the preferred method is to present the report to the BOS and Audit Committee privately. This may not be a possibility. It was agreed that Ms. Sarnelli would be asked to send the report solely to Chair Abbott by certified mail who would discuss the contents with town counsel to determine if it is appropriate to be presented in an open meeting.

**Veterans' Services:** Ms. Miller reported that Mr. Parent is ready to take over as VSO effective April 1, 2012, and Mr. Scrivens has agreed to serve as Veterans' Graves Officer also effective that date. The Selectboard voted unanimously (2/0) to make the Central Franklin District Veterans' Services / Leo Parent our VSO effective April 1, 2012, and David Scrivens the VGO effective April 1, 2012. M s. Miller will prepare a letter requesting we be allowed to join the Central Franklin District.

**BJ's Membership:** The Selectboard voted unanimously (2/0) to cancel the BJ's membership.

**Town Clerk as Notary Public:** The Selectboard agreed that they would reimburse Jennifer Morse the \$60 fee to become a Notary Public as long as she gives town officers and employees and town residents free notary service for the length of the license (10 years?).

**Planning Board Resignation:** The Selectboard was saddened to hear of Jack Williams' resignation from the Planning Board. Mr. Williams has served the town so many, many years. Selectman Clancy recommended that a Certificate of Appreciation be presented to Mr. Williams at the Annual Town Meeting. They will discuss this at their next meeting.

**Contracts:** The Selectboard voted unanimously (2/0) to authorize Chair Abbott to sign the FEMA contracts for Irene damage, the MEMA contract for the October 2011 snowstorm, and the DEP contract for a \$500 recycling grant.

**ATM/STM:** Ms. Miller will contact the school to have the gymnasium set up for the May 14 and May 21 town meetings.

**Warrants:** Payroll Warrant #20 and Treasury Warrant #21 were unanimously (3/0) approved for payment.

**Adjournment:** The Selectboard voted unanimously (2/0) to adjourn the meeting at 9:00pm.

Respectfully submitted,  
Ellen B. Miller, Town Coordinator

Approved:



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Noel R. Abbott, Chairman

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Paul McLatchy III

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Robert J. Clancy

May 30 2012  
Date Approved

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**Attachments:**

- Agenda
- Resignation of Planning Board member Jack Williams