

**Town of Rowe - FY 2015**  
**Board of Selectmen – Minutes**  
**Wednesday May 6, 2015 – 3:00 pm**  
**Rowe Town Hall**

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**Call to Order:** The meeting was called to order by Chair Wilson at 3:06 pm.

**Present:** Chair Wilson and Vice-Chair Susan Gleason and Administrative Clerk Janice Boudreau  
Selectman Quist was not present

**Audience:** Rosie Gordon

**Minutes:**

**Motion to accept Minutes of April 1, 2015:** Upon review, a motion was made by Chair Wilson to accept the Minutes of April 1, 2015 as written. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1)

**Motion to accept Minutes of April 22, 2015:** Upon review, a motion was made by Chair Wilson to accept the Minutes of April 22, 2015 as written. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1)

**New Business**

1. Appoint Deb Lively as an Election Worker: Town Clerk requested Deb Lively be appointed Election Worker.

**Motion to Appoint:** Chair Wilson made a motion to appoint Deb Lively as an Election Worker. The motion seconded by Vice-Chair Gleason, was accepted. (2/0/1)

2. Discussion of School Rocks with DPW Superintendent and SBC Chair Zavotka: Chair Wilson reported that Highway Superintendent moved rocks into place at the front of the school and due to concerns about heavy equipment causing problems with underground pipes would not comply with the request of putting rocks behind the school.

3. Disposition of DPW Keys: There was discussion concerning who can have keys for the fuel pumps at the DPW garage and giving keys to workers only if not working during the regular work week hours and limiting the number of keys distributed.

**Motion to Fuel Supply Access:** Vice-Chair Gleason made a motion to have employees make a standing appointment with Highway Superintendent to obtain fuel, fill an adequate supply and complete the form established for the process. The motion, seconded by Chair Wilson, was accepted. (2/0/1)

4. Review and Sign Letter Regarding MA DEP Small Initiatives Grant: Select Board Members reviewed the letter regarding MA DEP Small Initiative Grant completed by the Board of Health.

**Motion to Accept and Sign:** Chair Wilson made a motion to sign the MA Department of Environmental Protection Small Initiative Grant for the amount of \$500.20. The motion, seconded by Vice-Chair Gleason was accepted. (2/0/1)

5. Old Home Day Road Closure: Vice-Chair Gleason reported speaking to Police Chief about request from the Old Home Day Committee asking for closing a road during the fishing derby and the Chief said she would speak with Paul McClatchy directly about the matter.

6. Defibrillator: Chair Wilson reported that Town Nurse took charge of caring for the defibrillator in Town Hall and that the other defibrillators in town should be cared for by the EMS Coordinator. It was agreed to enlist Gail May's help in the matter.

7. Repair Town Walkway: There was discussion about repairing the Town Hall walkway and following review, it was agreed that a repair was in order, rather than a complete re-do. It was agreed that Administrative Clerk would look into the matter.

**Warrants:**

Review FY15W23 and FY15PW23

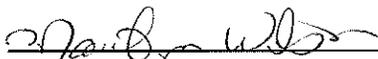
**Adjournment:** Seeing no further business, Chair Wilson made a motion to adjourn the Meeting at 5:12 p.m. The motion, seconded by Vice-Chair Gleason, was accepted. (2/0/1)

Respectfully Submitted,

Janice Boudreau

Approval Date: May 20, 2015

Approved:

  
Marilyn Wilson, Chair

  
Susan Gleason, Vice-Chair

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Walter J. Quist, Selectman

**Attachments:**

- Agenda 5/6/15
- Letter to DEP re: Small Initiatives Grant