

Town of Rowe
Board of Selectmen – Minutes
Wednesday, July 27, 2016 – 3:00 pm
Rowe Town Hall

Call to Order: The meeting was called to order by Chair Wilson at 3:00pm.

Present: Chair Wilson, Vice-Chair Quist, Dennis May and Executive Secretary Janice Boudreau

Also Present: Diane Potter, Dick Quinn, Maura Silva, Julie Shippee, Susan Zavotka

Minutes **Motion to accept Minutes of July 13, 2016:** Upon review, a motion was made by Vice-Chair Quist to accept the Minutes of July 13, 2016 as presented. The motion, seconded by Selectman May, was accepted. (2/0/1)

OLD BUSINESS

1. Updates from Joe Markarian Re: Community Compact Project and Financial Policies Update:
Tabled until next meeting.
2. FY17 Appointments: Two citizens volunteered for appointment to committees.

Motion to Appoint: Following discussion, Chair Wilson made a motion to appoint Henry Dandeneau as Zoning Board of Appeals member for a 3-year term. The motion, seconded by Selectman May, was accepted. (3/0/0)

Motion to Appoint: Following discussion, Chair Wilson made a motion to appoint B.J. Roche to the Cultural Council as a member for a 3-year term. The motion, seconded by Selectman May, was accepted. (3/0/0)

New Business

1. Special Town Meeting Regarding Joining Mohawk: School Committee Chair Susan Zavotka spoke to the Select Board about Rowe re-joining the Mohawk Trail Regional School District (MTRSD) for grades 7-12. She said that following meetings and discussion about the matter earlier in the year, it was decided to take up the matter after member towns voted on proposed changes to the MTRSD Agreement at their respective Annual Town meetings. Agreement could be reviewed and Rowe could vote on whether to re-join the MTRSD. Susan said that area towns unanimously voted to allow Rowe to join the District and will ask for an updated version of the MTRSD Agreement to review. It was decided to hold a meeting with the School Committee, Select Board and Finance Committee to discuss and then host an informational meeting for citizens with details before making a formal vote at a Special Town Meeting. It was agreed to post information on the Town website.

Susan Zavotka left the meeting at 3:25pm.

2. Interdepartmental Relationships:

- **Emergency Scene Protocol:** Chair Wilson asked Police Chief to explain the protocol of authority at an emergency scene. Police Chief said that the first on the scene acts as Incident Commander and takes charge of the emergency scene. In addition, there was some discussion about whether the Emergency Medical Services Director is under the authority of the Fire Chief. It was agreed to research the matter further.
- **Paint Used at Old Home Day:** There was discussion about the use of paint to mark areas for Old Home Day and how to remove it. It was agreed to try power washing the paint.
- **Lower Tunnel Road Problems:** Police Chief discussed problems with dirt bikes and 4 wheelers and the safety at a citizen's home. It was agreed to instruct the citizen about solutions, including a cable to keep the passing vehicles from passing through a private way owned by the citizen so access to their driveway would not be allowed.

3. DEP – Sign updated 'Recycled Product Purchasing Policy' Provided by FCSWMD: Franklin County Solid Waste Management District provided an updated Recycled Product Purchasing Policy for the Board to review, endorse and notify all Department Heads. The policy is an eligibility requirement of the Department of Environmental Protection for participation in their grant programs.

Motion to Sign: Chair Wilson made a motion to sign the updated 'Recycled Product Purchasing Policy' And notify Department Heads. The motion, seconded by Vice-Chair Quist, was unanimously accepted. (3/0/0)

4. Request from Charlemont: Town Administrator Peg Dean from Charlemont requested that the Select Board consider writing a letter of support for a grant to repair several bridges in Charlemont since they may affect citizens in Rowe and their ability to travel easily to and from Rowe and for emergency vehicles to reach citizens in a timely manner.

Motion to Sign Letter of Support: Following review and discussion, Chair Wilson made a motion to sign the letter in support of Charlemont's Mass Works grant to repair bridges affecting Rowe. The motion, seconded by Vice-Chair Quist, was unanimously accepted. (3/0/0)

5. BOH Request: Board of Health (BOH) Chair David Cousineau requested that, as per MGL Chapter 41 section 41, Maggie Rice be accepted as designee to approve and sign BOH payroll in his absence.

Motion to Accept Request: Following review, Chair Wilson made a motion to sign the Board of Health request that Maggie Rice be accepted as designee to approve and sign Board of Health payroll in his absence. The motion, seconded by Vice-Chair Quist, was unanimously accepted. (3/0/0)

6. Executive Secretary Updates: Janice Boudreau updated the Select Board:

- The elevator work to repair the vent was underway with Palmeri Electric performing the work
- A new page was added to the Town website called 'Personnel Resources' to have information for employees available including the Manual and insurances

- MBI paperwork for pole licensing agreements from Verizon and National Grid was received and needed review by Select Board and possibly Town Counsel. WiredWest applied for a \$5,000.00 grant on behalf of Rowe and Ms. Boudreau questioned the outcome. Chair Wilson agreed to check on the matters.

7. Resignation Letter: Select Board Members reviewed a letter of resignation from Jenn Morse submitted a resignation as First Responder and Fire Fighter.

8. Concern Over Nesting Birds: Diane Potter, Dick Quinn and Maura Silva addressed the Select Board with their concerns over the nesting birds at Town Hall and the painting that is to take place. There was discussion about how to encourage the cliff swallows which are in decline in Massachusetts to relocate to a more suitable location. Following discussion, it was agreed that Maura will provide nests to be mounted to Gracy House to encourage them to locate in a more suitable location over the course of two years. Walt Quist said he would work out a way to discourage the other nesting birds from Town Hall by modifying existing structure.

Diane Potter, Dick Quinn and Maura Silva left the meeting at 5:12 pm.

9. Town Hall Painting: The Select Board discussed the bids received for the Town Hall painting project. It was agreed to speak further with Andrea Woods, Chief Procurement Officer before finalizing.

Warrants: FY17 W03 and FY17 P03 were reviewed and signed.

Adjournment: Seeing no further business, Chair Wilson made a motion to adjourn the Meeting at 5:50 pm. The motion, seconded by Selectman May, unanimously accepted. (3/0/0)

Respectfully Submitted,
Janice Boudreau

Approval Date:

AUGUST 10, 2016

Approved:

Marilyn Wilson
Marilyn Wilson, Chair

Walter J. Quist
Walter J. Quist, Vice-Chair

Dennis May
Dennis May, Selectman

ATTACHMENTS:

- Agenda 07-29-16
- Rowe Recycled Product Purchasing Policy
- Draft BOS Minutes 07-13-16 (2 pgs.)
- J. Morse Resignation Letter
- Peg Dean, Charlemont Town Administrator email
- Draft Letter Support Letter for Town of Charlemont Grant (2 pgs.)
- BOH – Request and MGL reference (2 pgs.)
- Rowe FD Invitation to picnic