

Town of Rowe
Board of Selectmen – Minutes
Wednesday, July 13, 2016 – 3:00 pm
Rowe Town Hall

Call to Order: The meeting was called to order by Chair Wilson at 3:00pm.

Present: Vice-Chair Quist, Dennis May and Executive Secretary Janice Boudreau

Also Present: Joe Markarian

Minutes **Motion to accept Minutes of June 29, 2016:** Upon review, a motion was made by Vice-Chair Quist to accept the Minutes of June 29, 2016 with amendments. The motion, seconded by Selectman May, was accepted. (2/0/1)

OLD BUSINESS

1. 3:00pm Joe Markarian – Financial Policies: Select Board Members reviewed, discussed and amended draft Financial Policies presented by Financial Management Specialist Consultant from Franklin Regional Council of Governments. (FRCOG) The policies will provide the Town with an underlying foundation for fiscal decision making and guidelines to enhance stability and continuity. Mr. Markarian will re-work and present a second draft for review in the near future. It was noted that policies will require periodic review and Vice-Chair Quist thought that it would be a good idea to set up a file with a table of items that can be scheduled for their periodic review in all areas, including financial policies.

2. Appointment to Carl Nilman Scholarship Committee: The School Committee recommended Laurie Pike to serve on the Carl Nilman Scholarship Committee.

Motion to Appoint: Upon recommendation, Vice-Chair Quist made a motion to appoint Laurie Pike to the Carl Nilman Scholarship Committee. The motion, seconded by Selectman May, was accepted. (2/0/1)

3. Appointment Recommendation from Fire Chief: A letter was read by the Select Board from Fire Chief requesting an appointment to the Fire Dept. for the position of Captain.

Motion to Appoint: Following discussion, Vice-Chair Quist made a motion to appoint Gary Singley as Captain for the Rowe Volunteer Fire Department upon recommendation of Fire Chief. The motion, seconded by Selectman May, was accepted. (2/0/1)

4. Painting Bids: Vice-Chair Quist reported that he had received 4 bids for the Town Hall painting. It was decided to ask FRCOG Chief Procurement Officer to prepare a contract for job before proceeding further.

NEW BUSINESS

1. FRCOG Cooperative Public Health Service Agreement: The Board of Health voted to hire FRCOG to serve as Public Health Agent due to a vacancy from the resignation of the current Agent. The Board of Health presented the final version of the FRCOG Cooperative Public Health Service Agreement which had been reviewed and discussed by the Select Board at the prior meeting.

Motion to Sign: Vice-Chair Quist made a motion to sign the Franklin Regional Council of Governments Cooperative Public Health Service Agreement. The motion, seconded by Selectman May, was accepted. (2/0/1)

Warrants: FY 16 W28, FY16 PW28, FY17 W01 and FY17 PW02 were reviewed and signed.

Adjournment: Seeing no further business, Vice-Chair Quist made a motion to adjourn the Meeting at 5:00 pm. The motion, seconded by Selectman May, accepted. (2/0/1)

Respectfully Submitted,
Janice Boudreau

Approval Date:

July 27, 2016

Approved:

Marilyn Wilson, Chair

Walter J. Quist
Walter J. Quist, Vice-Chair

Dennis May
Dennis May, Selectman

ATTACHMENTS:

- Agenda 07-13-16
- FRCOG Agreement for Cooperative Public Health Service (10 pgs.)
- BOS Draft Minutes 06-29-16 (4 pgs.)
- Jenn Morse Resignation Old Home Day Committee
- Brandon Sprague Resignation Old Home Day Committee
- Fire Chief Memo re: Officer Appointment
- Brookfield – Notice of herbicide application (2 pgs.)
- FEMA – re: Hazardous Mitigation Plan
- FEMA – Local Mitigation Plan Review Tool (11 pgs.)
- Financial Policies- Draft Policies (23 pgs.)
- Letter to Congressman Neal re: nuclear storage reimbursement