

**Town of Rowe**  
Board of Selectmen – Minutes  
Wednesday, June 29, 2016 – 3:00 pm  
Rowe Town Hall

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**Call to Order:** The meeting was called to order by Chair Wilson at 3:00pm.

**Present:** Chair Wilson, Dennis May, Vice-Chair Quist and Executive Secretary Janice Boudreau

**Also Present:** Kerri McLatchy, Jennifer Morse

**Minutes**      **Motion to accept Minutes of June 8, 2016:** Upon review, a motion was made by Chair Wilson to accept the Minutes of June 8, 2016 as present. The motion, seconded by Selectman May, was accepted. (2/0/1) Vice-Chair Quist abstained from the vote.

**Motion to accept Minutes of June 15, 2016:** Upon review, a motion was made by Chair Wilson to accept the Minutes of June 15, 2016 as presented. The motion, seconded by Vice-Chair Quist, was accepted. (2/0/1) Selectman May abstained from the vote.

**Old Business**

1. Update on Hoosac Tunnel Bridge: In response to a resident's inquiry, Chair Wilson reported working on the problems associated with the deteriorating conditions of the platform and structure of the bridge to lower Tunnel Road. The bridge weight limit was reduced to 6 tons so Town emergency vehicles and maintenance trucks could no longer service the residents on lower Tunnel Road. A regional contact will come in the event of fire. A Pan Am Railroad Senior Bridge Engineer said, on close inspection, he thought the bridge would be safe for another 10 years and agreed the bridge planks should be replaced. It was agreed that the Engineer should be contacted to see if he would put his response in writing. In the interim, Fire Dept. would research the weight limit of the newly purchased emergency vehicle to see if it exceeds the bridge weight limit and would be able to safely cross the bridge. There was discussion about retrofitting the vehicle to accommodate an emergency transport.
2. Update on Cyrus Stage Road Bridge: Highway Superintendent Larned reported that the Highway Department has been repairing the sides of the Cyrus Stage Road bridge, the weight limits signs were in installed. He is awaiting a call from MassDot Engineer, Mark Devaler to discuss how to proceed with the weight issue.

3. Discuss letter from Mayor of Zion, Ill re: Bill to Compensate Towns for Storing Spent Fuel Rods:

The Board discussed proposed federal legislation to compensate towns for storage of spent nuclear fuel. This was in response to a memorandum from Congressman Robert Dold of Illinois to the Town of Rowe asking for support of a bill before Congress to provide payments to the 12 communities in which a nuclear power plant has ceased generating electricity and stores spent nuclear fuel onsite. It asks for payment to these communities that are impacted by interim storage of spent nuclear fuel since the Department of Energy had failed to meet

their contractual obligation to remove it. A letter of response was drafted by Vice-Chair Quist encouraging the passage of the bill.

**Motion to Sign Letter:** Chair Wilson made a motion to sign the letter to send to Congressman Richard Neal in support of "The Interim Spent Nuclear Fuel Storage Site Compensation Act of 2016". The motion, seconded by Selectman May, was unanimously accepted. (3/0/0)

4. Work on Financial Policies for Community Compact Project: It was agreed to review independently and bring any changes or additions to the next meeting.
5. Sign Engagement Letter with Locke Lord: An engagement letter from a Bond Counsel Locke Lord was reviewed. Locke Lord would serve as Bond Counsel to work on the legal aspects of obtaining the necessary bonds to fund the construction of bringing fiber optic cable to Rowe as part of the Mass Broadband Institute initiative.

**Motion to Engage Bond Counsel:** Following review of the letter, Chair Wilson made a motion to engage Locke Lord as Bond Counsel for the Town of Rowe. The motion, seconded by Vice-Chair Quist, was unanimously accepted. (3/0/0)

6. Police Chief:
  - Issue with parking at #5 Dam Bridge: Chief Shippee reported that cars were parking on both sides of the road near the #5 Dam Bridge in Monroe preventing emergency vehicles from passing. It was agreed to tow vehicles that were parking in no parking zones.
  - Speed signs: Police Chief was in the process of doing research to obtain legal speed signs in Town
9. Painting Quotes: Vice-Chair Quist reported that he was having difficulty having contractors return calls and was still waiting to hear back.
10. Appointments: Select Board Members continued FY17 Appointments. It was agreed to send a flyer to all Town residents to ask for volunteers where openings exist on various committees since it was difficult to obtain volunteers.

**Motion to Appoint:** Following discussion, Chair Wilson made a motion to appoint the following to Town positions:

Emergency Mgt. Director	Edwin May
Haz Mat Control Officer	Edwin May
Police Officer	Melinda Herzig
Police Officer Reserve Intermittant	Henry Dandeneau
Police Officer Part-time	Jarod Bellows
Police Officer Part-time	Holland Herzig
Conservation Commission	Robert Clancy
	Prudence Berry
Zoning Board of Appeals	Russell Jolly
	Gail May

The motion, seconded by Vice-Chair Quist, was unanimously accepted. (3/0/0)

## New Business

1. Report on Meeting with Sean Cronin, Mass DOR/DLS: Chair Wilson reported attending the Hampshire County Selectmen's Association meeting in Northampton on June 23<sup>rd</sup>. Sean Cronin of Mass Dept. of Revenue, Division of Local Services was guest speaker. He has been appointed to serve on the Massachusetts Broadband as advisor and we would be working with him in the future.
2. 4:00 - Truck Bid Opening: The bids for the 2017 Mack Truck and equipment were opened and reviewed. It was noted the equipment had similarities with current Mack equipment.

**Motion to Accept Bid:** Chair Wilson made a motion to accept the lone bid from Ballard for the amount of \$ 312,889.00 for one 2017 Mack Six Wheel Truck 47,120 GVW Cab and chassis, equipped for heavy duty snow removal. The motion, seconded by Vice-Chair Quist, was unanimously accepted. (3/0/0)

**Motion to Accept Bid:** Chair Wilson made a motion to accept the lone bid from Madigan for the equipment only for the Mack Truck for amount of \$ 96,350.00. The motion, seconded by Selectman May, was unanimously accepted. (3/0/0)

2. Update on Preparation for Last Mile: Chair Wilson reported meeting with Todd Corcoran, an Engineer from Mass Tech who works for Mass Broadband Institute (MBI) to determine Rowe's project readiness status. A list was reviewed with steps needed to be accomplished to move forward. Chair Wilson said she was working with David Dvore to complete the requests and obtain the necessary documentation required to proceed with the MBI requirements.
3. Fuel Bid Opening: Select Board Members reviewed Fuel Bids from Franklin Regional Council of Governments.

**Motion to Accept Bids:** Following the opening of bids, Chair Wilson made a motion to accept the low bids from Sandri for #2 Fuel rack price and mark up, Sandri for gasoline rack price and mark up and diesel from Sandri rack price and mark up. The motion, seconded by Selectman May, was unanimously accepted. (3/0/0)

4. Streetlight conversion to LED: Janice Boudreau presented a request from the Department of Energy Resources (DOER) regarding conversion of Town streetlights to LED saving the Town money in energy costs. There are 48 streetlights in town for potential conversion. Chair Wilson presented materials from a citizen about concerns of the environmental and human effects of high intensity street lights. It was agreed to respond to DOER expressing interest and that control over the type of bulbs selected was a major concern of the Town.
5. Energy Committee Request: A letter was reviewed from Energy Committee member Wayne Zavotka requesting an Energy Committee member. It was agreed to include the request in the flyer that will be sending to residents in the near future.

6. FRCOG request Appointment for Rep to FRCOG Council Alternate: Item not needed.
7. Line Item Transfer: Select Board Members reviewed a request for a line item transfer from General Administration to the Fire Department General Operations to cover the purchase of cyanide kits for emergency situations.

**Motion to Approve:** Chair Wilson made a motion to approve the Line Item Transfer of \$3000.00 from General Administration 01-5-123-400 to Fire Department General Operations 01-5-220-400 . The motion, seconded by Vice-Chair Quist, was unanimously accepted. (3/0/0)

8. Review FRCOG Cooperative Public Health Service Agreement: The Board of Health asked the Select Board to review a draft agreement with Franklin County Regional Council of Governments (FRCOG) for a Public Health Service Agreement. FRCOG will cover duties needed to be filled by the resignation of the current Health Agent. The Agreement draft was reviewed by the Select Board.

10. Motor Vehicle Refunds Report: A Motor Vehicle Refund Report from Tax Collector was reviewed for a plate cancellation.

**Motion to Approve:** Chair Wilson made a motion to approve the plate cancellation for the amount of \$35.56. The motion, seconded by Vice-Chair Quist, was unanimously accepted. (3/0/0)

**Warrants:** FY 16 W27, FY16 PW27, FY17 W01 and FY17 PW01 were reviewed and signed.

**Adjournment:** Seeing no further business, Chair Wilson made a motion to adjourn the Meeting at 6:05pm. The motion, seconded by Selectman May, was unanimously accepted. (3/0/0)

Respectfully Submitted,  
Janice Boudreau

Approval Date:

July 13, 2016

Approved:

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Marilyn Wilson, Chair

Walter J. Quist  
Walter J. Quist, Vice-Chair

Dennis May  
Dennis May, Selectman

**Attachments:**

- Agenda 06-29-16
- Motor Vehicle Refunds Report
- Letter to Congressman Neal – presented by Vice-Chair Quist
- Bid materials for Equipment and Truck Package
- Locke Lord Engagement Letter (6 pgs.)
- FRCOG Draft Agreement (9 pgs.)
- Request for LIT (FY16-9)
- FRCOG Fuel Bids (3 pgs.)