

Town of Rowe
Board of Selectmen – Minutes
Wednesday, June 15, 2016 – 3:00 pm
Rowe Town Hall

Call to Order: The meeting was called to order by Chair Wilson at 3:00pm.

Present: Chair Wilson, Vice-Chair Quist and Executive Secretary Janice Boudreau

Also Present: Rosie Gordon, C. Selmi Hyytinen, Kerri McLatchy, Jennifer Morse, Brandon Sprague

Old Business

1. Tunnel Road Bridge: A Senior Engineer from Pan Am Railroad left a message to the Select Board's office who inquired about Rowe's decision not to serve the households on lower Tunnel Road. Chair Wilson responded and left a message to telephone.
2. Painting Quotes: Vice Chair Quist will contact 2 of the companies that bid on the project and with additional questions and clarification. In addition, he will contact Andrea Woods to have her prepare a proper contract for the project.
3. Door Insulation Project: Selectman Quist reported that he will contact the contractors about commencing the door insulating projects for the Fire and Highway door bays.
4. Board of Health Appointment: Chair Wilson said that David Cousineau agreed to serve on the Board of Health filling the vacated seat due to Jenn Morse's resignation from the committee. He agreed to serve immediately.

Motion to Appoint: Chair Wilson made a motion to appoint David Cousineau to fill the vacated seat on the Board of Health effective immediately. The motion, seconded by Vice-Chair Quist, was accepted.
(2/0/1)

5. Planning Board Appointment: Chair Wilson said that Robert Dykeman had resigned from the Planning Board and that Dan Burke indicated an interest to serve. Chair Wilson said she would discuss it further with the Planning Board Chair.
6. Last Mile Update: Chair Wilson reported that Todd Corcoran, Technical Program Manager of Massachusetts Broadband Institute (MBI) requested a meeting to review the 'Town Readiness Assessment' and review documents and procedures needed to move forward with the broadband project.

Chair Wilson reported that in place were the following:

- votes necessary to establish the Municipal Light Plant
- a Financial Advisor was engaged – Clark Rowel with Unibank

Requirements needed were:

- a Bond Counsel: Chair Wilson had made contact to start process
- Utility Attachment Agreements with Verizon and National Grid

- Credit Rating: Set up credit rating for the Town was difficult since there is not a great deal of history with bonding

Chair Wilson said that she and David Dvore of the Broadband Committee are preparing as much as possible for the meeting with Mr. Corcoran on Tuesday, June 28th.

7. Letter to Governor: Selectman Quist prepared a letter to send to the Governor expressing displeasure with the spending of funds with little achieved in bringing in broadband to the underserved towns.

Motion to Send Letter: Following review and revisions, Chair Wilson made a motion to send the letter to Governor Baker. The motion, seconded by Vice-Chair Quist, was accepted. (2/0/1)

8. Time Card Issue: There was discussion about whether salaried employees complete a report of time worked as recommended by Town Accountant. Chair Wilson said that she had consulted with Town Counsel concerning the matter and timecards were not standard procedure for salaried and stipend Employees. It could serve as a method to access whether an employee is adequately compensated. Executive Secretary presented a draft of a form that could be used for consideration to address the issue.

Motion to Adopt Form: Following review and discussion, Chair Wilson made a motion to adopt the 'Hours Worked for Salary Employees and Compensated Absence Form' for appropriate employees. The motion, seconded by Vice-Chair Quist, was accepted. (2/0/1)

9. Review Financial Management Practices as Part of Community Compact Project: Select Board Members reviewed financial policies provided by Joe Markarian, Financial Advisor to Franklin Regional Council of Governments (FRCOG). It was agreed to review and discuss further at next meeting.

- 10: Continue FY17 Appointments:

Motion to Appoint Members: Chair Wilson made a motion to appoint the following to various Committees for FY17 for a one-year term:

Council on Aging	Sandra Daviau Christine Tower Marilyn Belval Joanne Brown Doris Fensky Shirley Veber
Energy Committee	Deb Katz Wayne Zavotka Michael Phillips
Supt. Of Pest/Elm Disease Contrl	Lance Larned
Town Accountant	Tracey Baronas
Town Counsel	Donna MacNichol
Treasurer	Kristi Nartowicz

Tree Warden	Lance Larned
FC Coop Inspection Program Rep	Janice Boudreau
FRCOG Council Rep to	Marilyn Wilson
Franklin Reg Planning Board Rep	David Roberson
Franklin Reg Transit Authority Rep to	Marilyn Wilson
Mohawk Woodlands Partnership	Walter J. Quist
MBI Liaison	David Dvore
Municipal Light Plant Mgr.	Walter J. Quist
WiredWest Com Coop Delegate	David Dvore
WiredWest Com Coop Alt Delegate	Russell Jolly

The Motion to accept Appointments was seconded by Vice-Chair Quist and accepted. (2/0/1)

New Business

1. Appoint David Dvore as Municipal Liaison to MBI and Janice Boudreau as Alternate:

Motion to Appoint: Chair Wilson made a motion to appoint David Dvore as Municipal Liaison to Massachusetts Broadband Institute with Janice Boudreau as Alternate. The motion, seconded by Vice-Chair Quist, was accepted. (2/0/1)

2. 5pm: Selmi Hyytinen and Jenn Morse: How to pay First Responders: EMS Director Hyytinen said that the First Responders were not getting paid adequately for all the time commitment including calls and training. There was discussion about paying by the hour for training and response time. It was agreed that the pay needed to reflect the time commitment and pay Firefighters for the time they devote to medical emergencies as First Responders since the majority of the emergency calls were medical. It was agreed an immediate solution would be to transfer funds from the Emergency Medical Services Stipends Account to Firefighter Stipends account to cover the Firefighters time responding to First Responder emergency calls. In addition, an hourly compensation plan would be addressed for firefighters to pay for time in training and service.
3. Fuel Rod Storage Compensation: Chair Wilson reported that she was contacted by the Mayor of Zion, Illinois who sent information about a bill that was working on providing for compensation to communities impacted by interim storage of spent nuclear fuel. It was agreed to review in greater detail and discuss at next meeting and how to garner support.

Citizen Comments: None

Warrants: Review FY16W26 and FY16PW26

Adjournment:

Seeing no further business, Chair Wilson made a motion to adjourn the Meeting at 6:10 pm. The motion, seconded by Vice-Chair Quist, was accepted. (2/0/1)

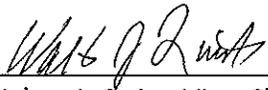
Respectfully Submitted,

Janice Boudreau

Approval Date: JUNE 29, 2016

Approved:


Marilyn Wilson, Chair


Walter J. Quist, Vice-Chair

Dennis May, Selectman

Attachments:

- Agenda 06-15-16
- Letter to Governor (2 pages)
- Financial Policies – presented by Joe Markarian (24- pgs.)
- Chapter 111 Public Health - Section 201 presented by C. Selmi Hyytinen (2 pgs.)
- Materials from Mayor Hill re: Nuclear Fuel Storage Site Compensation (12 pgs.)