

**Town of Rowe**  
**Board of Selectmen – Minutes**  
Wednesday, January 6, 2016 – 7:00 pm  
Rowe Town Hall

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**Call to Order:** The meeting was called to order by Vice-Chair Gleason at 7:00pm.

**Present:** Vice-Chair Susan Gleason, Selectman Quist and Administrative Clerk Janice Boudreau  
Chair Wilson was absent from the meeting

**Audience:** Presenter: Bruce Hunter, HRA, Presenter: Peter Wingate, Community Action - Fuel Assistance  
Loretta Dionne, Robin Reed

**READ LEGAL NOTICE** - Vice-Chair Gleason read the purpose of the Meeting:

The purpose of this meeting will be to discuss and solicit public response to the Housing Rehabilitation and Social Service activities to the FY 2016 Massachusetts Community Development Block Grant application to the Department of Housing and Community Development (DHCD). Local citizens are requested to attend and discuss the activities which the Town is applying for in this application.

**APPLICATION PROCESS:** Bruce Hunter of Franklin County Regional Housing and Redevelopment Authority (HRA) is working with all three towns in preparation of the application to Department of Housing and Community Development (DHCD) and explained the process. The Town of Bernardston is serving as the lead community for the submission of a regional three town Community Development Block Grant (CDBG) application (with Gill and Rowe). The total application was for an estimated \$1,000,000.00.

**FUNDING SOURCE:** Mr. Hunter explained the funding source of Federal funds: HUD National Objective: Benefit Low to Moderate residents. CDBG program is awarded on a competitive basis and administered by DHCD.

**PROPOSED ACTIVITIES:** Mr. Hunter explained the details about the proposed projects and how citizens would apply for housing rehabilitation. In addition, he explained how the Social Service Program entitled 'Keeping Franklin County Warm' (fuel assistance program) would work.

**PROJECT SCHEDULE:** Mr. Hunter explained the project schedule:

- CDBG Application due February 12, 2016
- Award announcements expected in July-August 2016
- If successful, project start up in fall 2015 – completion by December 31, 2017

**RESIDENT'S: COMMENTS and CONCERNS**

- A citizen asked if it was possible to still file an application
- A citizen asked about the income requirements
- Selectman Quist asked about heating source conversions
- Peter Wingate explained the requirements for the Federal Fuel Assistance Program
- Administrative Clerk asked about how to publicize the programs
- A citizen asked about an urgent need to repairing her roof

- Selectman Quist asked about heating source conversions, Peter by explaining what other programs Community Action funds and the requirements for the Federal Fuel Assistance Program

- Administrative Clerk asked about how to publicize the programs, response -both programs will be marketed by using all of the town's notification methods, advertising in local newspapers and meeting with residents at the town hall to explain and take applications for these programs

- A citizen asked about an urgent need to repairing her roof, response – there is no program income available at this time but she may be eligible for the USDA Rural Housing 504 program, will send town information.

**Adjournment:** Seeing no further business, Vice-Chair Gleason made a motion to adjourn the Meeting at 8:05 p.m. The motion, seconded by Selectman Quist, was accepted. (2/0/1)

Respectfully Submitted,

Janice Boudreau

Approval Date:

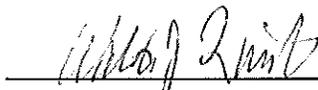
JANUARY 27, 2016

Approved:

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Marilyn Wilson, Chair



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Susan Gleason, Vice-Chair



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Walter J. Quist, Selectman

**Attachments:**

- Agenda 01-06-16
- Rowe Public Hearing CDBG Content ( 3-pgs)
- Keeping Franklin County Warm Program Summary (3- pgs)